



JACKSONVILLE ATHLETIC ACADEMY

Student-Athlete

Handbook and Code of Conduct

2021-2022

OVERVIEW

The student-athlete handbook and Code-of Conduct will provide a general overview of all the policies and procedures that are in effect for the Jacksonville Athletic Academy (JAA) Athletic Department.

You are required to know the student handbook and Code-of Conduct and should not assume that because any topic is not covered in this student-athlete handbook that it has not been addressed. Both JAA and the Independent Junior College Athletic Association (IJCAA), policies are subject to change during the school year. JAA Administration will keep all student- athletes apprised of any changes.

The following sections further detail the expectations, standards, and level of accountability for any conduct-related issues as a student-athlete:

By signing below, I agree to conduct myself in accordance with all rules and requirements of the IJCAA, the athletic conference in which my team participates, including the Code of Student Responsibilities and the rules of my team. I also agree as follows:

COMMUNITY STANDARDS

I will strive to represent my team in and outside the classroom and show respect for all members of my team and the broader community. I will lead by example. I will remember that both my own and my team's reputations are at stake when I am participating in intercollegiate competition, attending classes, and socializing with friends and others. Per semester I will complete at least 3 hours of community service coordinated by JAA coaches.

ACADEMIC STANDARDS

Academic Priority and Accountability: The priority of the student-athlete should be to successfully complete their undergraduate degree courses at Doral College. JAA Administration will be monitoring athlete's progress in the classroom; however, it is ultimately the student-athlete's responsibility to hold academics as the highest priority.

Attendance/Participation Policy for Student-Athletes:

Student-athletes at JAA are first a student in good academic standing and second an athlete. Attendance and full engagement and participation are important for every student to have success in college. Because the student-athlete must maintain eligibility to participate in the sport and might occasionally miss a class session due to travel, it becomes even more important for the student- athlete to not miss any class sessions and to keep current with all assignments. Therefore, JAA has set the following policy to encourage the student-athlete to make academics a high priority during their time at Doral College and in preparation for next level sports. Student-athletes who have Two (2) consecutive unexcused absence or have failed to complete Two (2) consecutive assignments WILL NOT be allowed to make up missed class work due to traveling for games.

Excused Absences:

Student-athletes must communicate to each professor ahead of time in any instances where they may miss class due to either a home or away games and must develop a plan with each professor in advance for any work that may be missed. Failure to do this communication ahead of time and follow-through with the arranged make-up plan may result in the absence becoming unexcused. Any student-athlete who does not have a passing grade will not be permitted to miss class for any athletic related reason(s). Student-athletes who are struggling in multiple classes (current grade reflection below a 70 'C' in more than one class) at any point in the semester as shown by grade reports/notes from the professor, or the academic warning list risk, will not be permitted to participate in any athletic-related activities until significant progress is proven and the grade status is charting a 'C' or better. This would be considered a major violation and will be handled by JAA Athletic Administration.

Academic Support:

Doral College provides free tutoring for all students for the purpose of assisting academic success. Student-athletes using this service must abide by all policies thereof, including scheduling Doral College offers 24/7 online tutoring through *Smarthinking* in advance. Any student-athlete below a 2.0 GPA will be required to attend a mandatory consultation with the Academic Advisor, especially as a term of any academic probation, continued probation, or academic warning status.

ACADEMIC STANDING

All Student-athletes by signing this student Code of Conduct agree that they will assume full responsibility for their academic progress and achievement. I will make every effort to stay in good academic standing at the college I am enrolled in. I will attend all my classes unless excused for team travel and competition or some other legitimate reason. I will seek additional academic help if necessary to improve or maintain my academic standing.

BEHAVIORAL STANDARDS/CODE OF CONDUCT

It is a privilege to be a college student-athlete at JAA. Student-athletes are expected to show professionalism, composure, pride, and respect at JAA at all times, and must understand that they will be held accountable for their actions at any time through the lens of being a representative of JAA, even if their actions occur outside of the field or classroom. Student-athletes are also cautioned that comments posted on social media, whether private or not, may give rise to disciplinary action.

ALL VIOLATIONS must be documented and reported to the Athletic Director using the following process: The Head Coach must immediately meet personally with the alleged violating student-athlete and complete a written report outlining alleged violations, gathering as much information as possible and including any recommendations for athletic action and sanctions. This report must then be given to the JAA Administration for evaluation as a part of the investigation process. The Head Coach and Administration shall keep a written record of all Athletic and College violations.

Travel: I understand that I am Ambassador for JAA: When traveling for competitions or training as a representative of my team, I will behave responsibly and always portray a positive image of JAA.

Cyberspace: I will not author, forward, or post vulgar or offensive notes, texts, photographs, or other content that reflect negatively on me, my team, other individuals, or the College I am attending, or that conflict with the spirit or intent of this Code or the Code of Student Responsibilities. Whenever possible, I will discourage others from posting text or photographs that could be deemed unflattering or damaging to my, or others', reputation, or the reputations of the team or the College. I acknowledge that I am required to comply with this Rule for student-athlete use of social media.

Alcohol and Drug Use: I will not consume alcoholic beverages on team trips or athletic events. I will comply with the policies of JAA on Illegal Drugs and Alcohol. I will not use or distribute banned substances, including illegal and "performance enhancing drugs," or take prescription drugs unless they have been prescribed for me by a medical professional.

Violence: I will not engage in and will not be tolerant of violent acts, including assaults on persons or property, hate crimes, hazing (addressed more fully below), stalking, sexual violence, or any other conduct prohibited by law or University policy. If I witness such acts perpetrated by others, I will report them to my coach or another college authority immediately. I acknowledge that JAA may, in its discretion, immediately suspend me from my team and prohibit me from practice and competition until further notice in the event I am accused of a crime of violence or sexual assault.

Nonconsensual Sexual Contact: I will not initiate or engage in nonconsensual sexual contact or sexual harassment, and I acknowledge that all forms of harassment and non-consensual sexual contact are prohibited both by law.

Hazing: I will not participate in hazing of any sort. I acknowledge that such acts, either in connection with membership on an athletic team, participation in an informal or formal team activity, or for any other reason, are strictly prohibited. I will refrain from any act, whether physical, mental, emotional, or psychological, that subjects another person, voluntarily or involuntarily, to anything that may abuse, mistreat, degrade, humiliate, harass, or intimidate another person. Such acts may include, but are not limited to: forcing, requiring, or pressuring others to consume alcohol or any other substance; forcing, requiring, or pressuring others to involuntarily perform physical activities, tattoo, pierce, or shave any part of the body; forcing, requiring, or pressuring others to take part in an illegal or indecent activity; disturbing others during normal sleeping hours; or physically abusing others in any way.

MINOR VIOLATIONS

For minor violations, coaches have the options of assigning community service, suspension from practice or training, and up to a 1 game suspension. Three or more minor violations will result in JAA Administration intervention and will be treated as a major violation. Please note that during the potential occurrence of both a major and minor violation – for example, profane language (minor) involving a Title IX incident (major), the minor violation can no longer be handled by the coaching staff and must immediately be reported to JAA Administration.

- Violation of a team rule
- Minor attitude/behavioral issues
- GPA falling below departmental standards
- Failure to turn in any grade reports
- Late to or missing practice/training/rehab/tutoring/study hall
- Failure to complete mandatory requests from other departments (i.e. financial aid, registrar, student life, etc.)
- Profane language
- Sportsmanship
- Lying/dishonesty

MAJOR VIOLATIONS

- Drugs/missing a drug test/falsifying a drug test
- Alcohol
- DUI
- Academic Dishonesty
- Sexual Misconduct (including but not limited to sexual harassment, sexual assault, sexual battery, rape, and public indecency)
- Theft
- Assault/Battery
- Vandalism
- Hazing
- Bullying, disrespect, or fighting any school officials/employees/students
- Defamation of the university, its teams or programs, its faculty, staff, or students in any medium, including but not limited to social media
- Game ejections/red cards/technicals for any fighting issues or other violations of IJCAA rules/policies (tobacco, gambling, etc.)
- Any other illegal acts not specifically mentioned above
- Three (or more) offenses of minor violations.

ACCOUNTABILITY AND SANCTIONS

JAA Administration will directly handle all major violations, and progress/updates will be reported to the Athletic Director. JAA Administration shall make a final decision once this process and ensuing investigation has taken place. Sanctions will be assigned according to the details laid out in this Handbook and the College student handbook. The entire sport coaching staff shall then be responsible seeing that the disciplinary action is followed out to completion.

DRUG TESTING

Overview: JAA Athletic Department is committed to the physical and mental health and well-being, safety, and welfare of its student-athletes. The improper use of prescription or over-the-counter drugs, the use of illicit street drugs, and use of performance enhancers/dietary supplements can have a negative effect on health and performance of student-athletes. It is for this reason that random drug testing will be conducted at JAA. The purpose of drug testing and education is to serve as a deterrent to the use of illegal drugs and banned substances, to identify those who are using these drugs and substances, to promote education for all student-athletes, to suggest counseling and treatment services for student-athletes, and to avoid harm to the reputation of JAA and all those connected with its intercollegiate athletic program.

Student-athletes who are taking any medications are required to report any/all medication to JAA's Head Coach via their medical history form at the start of each academic year and must update them immediately of any changes made within the rest of the year. This is especially important to list in advance of a drug test to avoid cross-contaminations and positive test results of an acceptable substance.

IMPORTANT NOTE: The NCAA DOES NOT approve medical marijuana, regardless of whether or not it may be legal in Florida or the state/country of residence for the student-athlete. Selection for the drug testing may be done with any portion of a team at any time. All student-athletes are eligible for drug testing during each testing cycle without prior notice and without reasonable cause.

All drug testing will be administered under a third party (Drug Free Sport) and students are required to adhere to all their policies and procedures. Results: It is prohibited for anyone involved with the testing procedure to converse to anyone outside of the testing staff about the results of the drug test, of any safe harbor claims, of any adulteration attempts, or of any other private conversations that occur during/about the drug testing.

Athletic administration will communicate the preliminary findings from the drug testing process to the head coach within 24 hours following the test, at which time the head coach may not communicate about the results. Within the next 48 hours following the test (or the next available school day if a weekend or holiday/break falls within the 48 hours), athletic administration will meet with each student-athlete who showed a positive test. Any attempt to alter a drug test sample will result in a positive test result, and possibly more strict sanctions than those shown for a failed test. Any student-athletes who miss the drug test, unexcused or excused, will still be tested within 30 days of the team test, and may be asked to take their test with another third-party lab.

The violations and sanctions process will be documented via email among athletic administration and the head coach. All sanctions and suspension terms are listed in the student-athlete handbook.

Sanctions: Under JAA Zero policy rule- First Offense: Immediate expulsion from JAA's sports programs.

ACADEMIC DISHONESTY

Academic dishonesty issues will be addressed via the process in the College Student Handbook. In addition to any sanctions enacted by the College, additional sanctions may be assigned by JAA Administration, including game suspension, or immediate dismissal from the team and.

GAME EJECTIONS/RED CARDS/TECHNICALS OR OTHER VIOLATIONS OF IJCAA RULES/POLICIES

Any game ejections, red cards, technicals, fighting during competition (including as a spectator) or any other violations of IJCAA rules and policies (i.e. gambling, tobacco use, etc.) will be reviewed by JAA Administration on a case-by-case basis, and can lead to further suspension and up to immediate dismissal from the team. This is in addition to any IJCAA sanctions that are assigned via IJCAA policy. Sanctions will be assigned depending on the severity of the violation, considering our role in educating and mentoring the student-athlete, as well as protecting the reputation of JAA and all those connected with its intercollegiate athletic program.

Remaining Informed of Expectations and Policies: I am responsible for my own behavior and for reading, understanding, and abiding by the policies applicable to me.

I understand that failure to conduct myself responsibly, as stated and implied by the conditions in this JAA Student Handbook and Athlete Code of Conduct, may result in sanctions, up to and including suspension or expulsion from the team, and suspension or expulsion from college.

Print Name: _____

Sport: _____

Signature: _____

Date: _____